



**State of North Carolina**  
**ALCOHOLIC BEVERAGE CONTROL COMMISSION**

ANN SCOTT FULTON  
ACTING CHAIR

4307 MAIL SERVICE CENTER  
RALEIGH, NC 27699-4307

**COMMISSION MEMBERS:**

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ASHEVILLE

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ADMINISTRATOR

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RICKY WRIGHT  
WAKE FOREST

July 17, 2001

**MEMORANDUM NO. 669**

**TO:** All Distillers and Distiller Representatives  
Doing Business in North Carolina

**FROM:** Michael C. Herring, Administrator

**RE:** Quarterly Price Filings for the **November 1, 2001** Price List Book

The price quoting/filing procedure for North Carolina is accomplished through the Internet.

If you need a guideline booklet to update your products, contact Penny Starling at 919-779-0700, Ext. 249 or e-mail her at [starlingp@ncabc.com](mailto:starlingp@ncabc.com). The Web site will be available for updating August 1 through August 27, for the November 1, 2001 quarter. Changing prices and other data is **ONLY** available during this time.

The Web site address for updating prices is:

<https://www.ncabc.state.nc.us>

**Bailment:** No change - will remain at \$.90.

**Bailment surcharge:** No change - will remain at \$.80.

**Listed Items, Military Special Order, Special Order and the Christmas** items must be updated through the Internet.

It is *required* that you **MARK** each quarter complete, whether you have changes or not. You will receive an e-mail confirmation upon receipt of this marking *if* we have your e-mail address. This is your electronic signature.

[www.ncabc.com](http://www.ncabc.com)

LOCATION: 3322 GARNER ROAD, RALEIGH, NC 27610

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

**CHANGES:**

Update your pricing through **Filing Whiz**.

Press the **Calculate** button to confirm retail price, *then* press the **Submit** button.

**MARKING the quarter for your company / supplier for the electronic signature:**

Select **Filing Status** from the Main Menu. The Supplier name should appear in the box. Press the **Continue** button. Use the “pull down” box that shows “**View Not Changed Filings**.” Choose **Mark Quarter Complete**. Press the **Submit** button. Next screen will show quarter has been marked. This is your electronic signature. You will receive an e-mail confirmation of this if we have your e-mail address.

*After* you update the pricing and Mark the quarter via the Web site, send or e-mail a completed *Internet Change* form (obtained by directions below), which includes the FOB and Freight, to Penny Starling [starlingp@ncabc.com](mailto:starlingp@ncabc.com) at the ABC Commission for confirmation. She processes this data for the Price List Book and all other media reference same.

**UPC CODE Changes**

1. If the UPC number has changed, use the D-101-G (Universal Product Code Change) form found on the North Carolina Web site. See directions below.

**Required:** Update this online also

2. Merchandise shipped into the ABC Warehouse **must bear this** UPC number. The buyers receive this merchandise by the North Carolina 5-digit code and scan the UPC number into their computers, which is downloaded to the stores.

**SPECIAL ORDERS/MILITARY SPECIAL ORDERS**

Direct all Special Order and Military Special Order correspondence/forms to Ms. Dottie Taylor [taylor@ncabc.com](mailto:taylor@ncabc.com) of this office. She processes all Military Special Orders, Special Orders, and compiles the Military Special Order Price List computer printout. If Dottie calls with a price request for a product after the cut-off date for Internet filing, she will FAX or send the necessary forms.

Forms used: Internet Change forms, Universal Product Code Changes Only – can be printed from the North Carolina Web site <http://www.ncabc.com> (ABC Boards/Forms/Distiller Rep Specific / **2**. Universal Product Code – Changes Only). **3**. Regular Price List Only – Changes, **6**. Special and Military Orders Only - Changes/