



State of North Carolina
ALCOHOLIC BEVERAGE CONTROL COMMISSION

ANN SCOTT FULTON
ACTING CHAIR

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RALEIGH, NC 27699-4307

COMMISSION MEMBERS:

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RICKY WRIGHT
WAKE FOREST

July 17, 2001

MEMORANDUM NO. 669

TO: All Distillers and Distiller Representatives
Doing Business in North Carolina

FROM: Michael C. Herring, Administrator

RE: Quarterly Price Filings for the **November 1, 2001** Price List Book

The price quoting/filing procedure for North Carolina is accomplished through the Internet.

If you need a guideline booklet to update your products, contact Penny Starling at 919-779-0700, Ext. 249 or e-mail her at starlingp@ncabc.com. The Web site will be available for updating August 1 through August 27, for the November 1, 2001 quarter. Changing prices and other data is **ONLY** available during this time.

The Web site address for updating prices is:

<https://www.ncabc.state.nc.us>

Bailment: No change - will remain at \$.90.

Bailment surcharge: No change - will remain at \$.80.

Listed Items, Military Special Order, Special Order and the Christmas items must be updated through the Internet.

It is *required* that you **MARK** each quarter complete, whether you have changes or not. You will receive an e-mail confirmation upon receipt of this marking *if* we have your e-mail address. This is your electronic signature.

www.ncabc.com

LOCATION: 3322 GARNER ROAD, RALEIGH, NC 27610

AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

CHANGES:

Update your pricing through **Filing Whiz**.

Press the **Calculate** button to confirm retail price, *then* press the **Submit** button.

MARKING the quarter for your company / supplier for the electronic signature:

Select **Filing Status** from the Main Menu. The Supplier name should appear in the box. Press the **Continue** button. Use the “pull down” box that shows “**View Not Changed Filings**.” Choose **Mark Quarter Complete**. Press the **Submit** button. Next screen will show quarter has been marked. This is your electronic signature. You will receive an e-mail confirmation of this if we have your e-mail address.

After you update the pricing and Mark the quarter via the Web site, send or e-mail a completed *Internet Change* form (obtained by directions below), which includes the FOB and Freight, to Penny Starling starlingp@ncabc.com at the ABC Commission for confirmation. She processes this data for the Price List Book and all other media reference same.

UPC CODE Changes

1. If the UPC number has changed, use the D-101-G (Universal Product Code Change) form found on the North Carolina Web site. See directions below.

Required: Update this online also

2. Merchandise shipped into the ABC Warehouse **must bear this** UPC number. The buyers receive this merchandise by the North Carolina 5-digit code and scan the UPC number into their computers, which is downloaded to the stores.

SPECIAL ORDERS/MILITARY SPECIAL ORDERS

Direct all Special Order and Military Special Order correspondence/forms to Ms. Dottie Taylor taylor@ncabc.com of this office. She processes all Military Special Orders, Special Orders, and compiles the Military Special Order Price List computer printout. If Dottie calls with a price request for a product after the cut-off date for Internet filing, she will FAX or send the necessary forms.

Forms used: Internet Change forms, Universal Product Code Changes Only – can be printed from the North Carolina Web site <http://www.ncabc.com> (ABC Boards/Forms/Distiller Rep Specific / **2**. Universal Product Code – Changes Only). **3**. Regular Price List Only – Changes, **6**. Special and Military Orders Only - Changes/