

Date: May 3, 2016  
To: Distillers and Distiller Representatives/Brokers  
From: LB&B Associates Inc.  
Subject: **Annual Inventory Schedule for August 2016**

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LB&B Associates Inc. will perform the annual inventory in **August 2016**.  
LB&B's inventory schedule is as follows:

- LB&B Associates Inc. (NC ABC Warehouse – **Raleigh, NC**) will be closed for inventory August 26, 2016 through August 30, 2016.
- LB&B Associates Inc. (NC ABC Warehouse – **Clayton, NC**) will be closed for inventory August 29, 2016 through August 30, 2016.

Distillers are cordially invited to observe the inventory. The inventory will be under the supervision of the contractor's (LB&B Associates Inc.) firm of certified public accountants.

If any Distillers desire to inventory their merchandise, LB&B Associates Inc. requires an appointment be made for August 30<sup>th</sup>, 2016 beginning at **8:30 am**.

If you would like to schedule an appointment, please email Wanda Bullock at [wbullock@lbbncabc.com](mailto:wbullock@lbbncabc.com) and Kendall Stevens at [kstevens@lbbncabc.com](mailto:kstevens@lbbncabc.com) .

Thank you and if you should have any questions, please contact the undersigned.

  
Barry N. Lee  
Project Manager  
LB&B Associates Inc.  
NC ABC Distribution Center

cc: Robert Hamilton, Chief Administrator, ABC Commission  
Laurie Lee, Director, Pricing Division/ABC Board Audits  
William F. Roberson, Certified Public Accountant